**Business Start-Up Checklist**



Instructions

Refer to this checklist to ensure you’ve taken all the necessary steps to officially start your business.

[ ]  **Have you decided on the location of your business?**

*Check out this list of important considerations* [*here*](https://calosba.ca.gov/for-small-businesses-and-non-profits/set-up-your-business-in-california/#business-location)

[ ]  **Have you chosen your business name, made sure that others are not using that name, and that only you have the right to use it?**

*Check out this list of important considerations* [*here*](https://calosba.ca.gov/for-small-businesses-and-non-profits/set-up-your-business-in-california/#business-name)

[ ]  **Have you registered your business with the State of California?**

*See* [*here*](https://calosba.ca.gov/for-small-businesses-and-non-profits/set-up-your-business-in-california/#register-business) *for assistance.​*

[ ]  **Have you obtained your federal and state TAX ID numbers?**

*See* [*here*](https://calosba.ca.gov/for-small-businesses-and-non-profits/set-up-your-business-in-california/#tax-ids) *for assistance.​*

[ ]  **Have you applied for all the necessary licenses and permits?**

*Be sure to consider possible licenses/permits on a federal, state, county, and/or municipal level. See* [*here*](https://calosba.ca.gov/for-small-businesses-and-non-profits/set-up-your-business-in-california/#licenses-permits) *for assistance and the* [*CalGold Permit Assistance Too*](https://www.calgold.ca.gov/)*l. An additional resource might be the website for any industry or professional associations related to your business (for example, an association for restaurant owners)*

[ ]  **Have you obtained insurance for your business?**

*See* [*here*](https://calosba.ca.gov/for-small-businesses-and-non-profits/set-up-your-business-in-california/#business-insurance) *for assistance*